

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

01527 853844

Clerk: Teresa Murphy

01789 778009

Minutes of Parish Council Meeting held on Monday 10th September 2012

Present:

Cllr Chris Clews

Cllr Phil Jones

Chairman

Cllr David Shaw

Cllr Geoff Smith

Cllr Roy Davies

Cllr Justin Kerridge

Stratford District Council

Cllr Clive Rickhards

Warwickshire County Council

Teresa Murphy

Clerk

1. Apologies: None

There were 5 parishioners present

2. Disclosure of interest: None

3. Minutes of the last meeting

The minutes of the meeting held on 2nd July 2012 were agreed and signed by the Chairman.

4. Matters arising

Flagpole: After discussion it was agreed that the flagpole would be sited on The Green. A price is being sought on the cost of a base.

Action: Cllr Smith

Traffic and Speed Limits: The Chairman has spoken to Cllr Rickhards following his meeting with Peter Butlin. He will also contact the Redditch Standard and Advertiser to ensure press coverage for the hand over of the Petition.

Action: Chairman

Core Strategy: The Chairman of Studley Parish Council has expressed the desire to wait until their new Parish Plan has been completed before working with Sambourne on a Neighbourhood Plan.

30 mph repeater signs: Cllr Rickhards to raise at the Community /forum.

Action: Cllr Rickhards

Co-option of New Member to Parish Council: Roy Davies was formally welcomed as a member of the Parish Council.

Alexandra Hospital: It was agreed that the Chairman would forward an e-mail from Wayne concerning this matter to the Clerk. A letter would then be written to Nadim Zahawa.

Action: Chairman, Clerk

Obscured 30 mph sign: Cllr Smith agreed to carry out hedge trimming in this area

Action: Cllr Smith

5. **Pubic Participation:** None

6. **Maintenance of Coughton Cemetery**

Coughton Parish Council has asked Sambourne to contribute towards the purchase of a mower in order to maintain the cemetery. The Parish Council was unsure that a mower was the best option, it may be more advisable to purchase strimmers. As approximately 70% of Sambourne residents are buried at Coughton it does not seem unreasonable that a contribution should be made. After discussion it was agreed that:

- Cllr Smith would speak to Mr Gibbs and get an estimate for strimming the cemetery on a regular basis
- An offer of £150 should be made but it should be pointed out that we do not think a mower is the most suitable tool.
- Other possibilities should be looked at for the future
- A list of volunteers should be drawn up and the volunteer scheme managed properly.

The clerk was asked to write to Mr Gittins to let him know of our decisions

Action: Cllr Smith, Clerk

7. Traffic and Speed Limits

Cllr Davies is in the process of producing graphics on the traffic flow in Sambourne. The Chairman will be attending the Studley Community Forum on 20th September to present the case, following on from the handover of the Petition.

Action: Chairman, Cllr Davies

8. Progress of Parish Plan

The Parish Plan is now in the final stages of completion. It will then go to a company in Studley to be printed and bound. The Chairman will obtain a quote for the production of 8 copies in the first instance. The Plan will also be put on the Parish website.

Action: Chairman

9. Accounts

Clement Keys has raised two queries on items in the accounts for 2011/12 relating to receipts and payments. These queries were clarified by the Clerk and we await the final authorised return.

The following cheques were raised:

J R Gibbs	Mowing	1604.10
T Murphy	Clerk's salary and expenses	374.24
HMRC	Clerk's Tax	79.40
J Kerridge	The Voice	50.00
C Clews	Website expenses	16.09

10. Planning

Results of Applications made since the last meeting:

12/01323/FUL	Mr Hunt	22 Node Hill	Single storey extension	No objections GRANTED 03/08/2012
12/01099/FUL	Roger Hammersley	1 and 2 Swedish Cottages	Demolition and erection house/garage	GRANTED 09/07/2012
12/00572/FUL	P Singh	Pooks Hill	4 bay garage	GRANTED 10/08/2012

11. Correspondence

It was noted that the overwhelming amount of correspondence is now via e-mail. The Clerk was asked to forward any matters of interest to all members of the Parish Council.

Action: Clerk

12. Chairman's business:

Code of Conduct: It was agreed that Sambourne should adopt the same version of the Code as that adopted by Stratford District Council. The Clerk was asked to send confirmation to SDC. The 'Register of Members Interests' form should be completed by each member of the Parish Council. Councillors were asked to complete this form and return it to the Chairman. The Clerk will then forward them to SDC.

Action: All

Community Governance Review: A discussion took place concerning Parish Council boundaries. It was agreed that Sambourne wishes boundaries to stay as they are and the Clerk was asked to return the questionnaire to SDC stating this.

Action: Clerk

13. Any other business

- 1) **Damage to The Green:** Cllr Shaw raised the problem of damage caused by horses on the Green. It was agreed that the original signs should be reinstated and Cllr Smith was asked to undertake this task.
Action: Cllr Smith
- 2) **Damaged willow tree in Middletown Lane:** Cllr Jones reported that WCC have responsibility for this tree and has confirmed that it is in the winter maintenance schedule.
- 3) **Studley Car Boot Sale:** Several complaints have been received concerning car parking at the Car Boot Sale. The organisers have tried to alleviate the problem by placing cones on the road, but these have been removed/ignored. WCC and SDC are aware.

14. Dates of next meetings

Monday 12 th November 2012 at 7.45 pm Monday 7 th January 2012 at 7.45 pm
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