

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

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Clerk: Teresa Murphy

01789 778009

Minutes of Parish Council Meeting held on Monday 7th November 2011 at 7.45 pm

Present:

Cllr Chris Clews

Chairman

Cllr David Shaw

Cllr Willis Ward

Cllr Geoff Smith

Cllr Justin Kerridge

Stratford District Council

Cllr Clive Rickhards

Warwickshire County Council

Teresa Murphy

Clerk

There were 3 parishioners present

1. **Apologies** : None
2. **Disclosure of Interest** : None
3. **Minutes of the last meeting**

The minutes of the meeting held on 5th September 2011 were agreed and signed by the Chairman

4. **Matters arising from the Minutes**

Mr Archer's field: Thorny plants are being planted to protect the land. To be reviewed next meeting.

Action: Cllr Ward

Neighbourhood Watch: Some of the information booklets have been received – priority has been given to distribute them to the elderly. Cllr Shaw reported that signs would be going out with the next Link. There was still a need for additional packs. Neighbourhood Watch signs have been placed at the entry points to Sambourne, by the banner signs.

Action: Chairman

Stream by railings in Whitemoor Lane:

- a) The Chairman will contact Mr Cowley in January to see what the position is in relation to the flooding problem.
- b) It was reported that a car had gone off the road, through the railings. Cllr Rickhards was asked to contact WCC and ask for the railings to be replaced/repaired.

Action: Chairman, Cllr Rickhards

War Memorial: The Clerk confirmed that a letter of thanks had been sent to Adam Quinney.

Bulbs: Bulbs have now been planted. The Clerk was asked to remind Mr Gibbs to forward his latest itemised invoice and confirm that the wild area was mown in October.

Action: Clerk

Traffic and Speed limits: There are now 150 names on the petition. The Chairman had not received a reply from Johnsons coaches as to how many children used the school bus and asked the Clerk to contact them.

Action: Clerk

Waste facilities: Cllr Rickhards reported that Studley Parish Council will be writing to Sambourne to ask for financial support. This will be discussed at the January meeting and a vote taken.

Carry forward

Flagpole:

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|--------------------------------------|---|
| 1) Decision of location of flagpole: | Situated on The Green |
| 2) Cost of the flags: | £40 for 5 x 3 flag and £60 for 6 x 4 flag |
| 3) Planning permission: | Advice received |

A decision would be made at the January meeting.

Action: All

Consultation on future ownership of SDC land: Ongoing

Information sheet for new residents: Carry forward to next meeting

Location for future meetings: Cllr Shaw reported that the contribution made by Sambourne to the parish room was significant and it was felt important that this should be maintained.

Broadband: The Chairman has contacted cable companies but has not had a great deal of response. Cllr Kerridge was asked to contact SDC and ask for an appropriate person to contact the Chairman to discuss the matter further.

Action: Chairman, Cllr Kerridge

Traffic and Speed Limits: The Chairman had been authorised to obtain speed measurement equipment. After discussion with WCC he was told that it was more economic to have 5 sites. It was therefore agreed to add an extra one in Oak Tree Lane, past Perrymill Crossroads.

Proposed Celebrations for the Queen's Diamond Jubilee: It was agreed, on health and safety grounds, not to go ahead with erecting and lighting a Jubilee Beacon.

Internal Control – Accounts: Cllr Ward and the Clerk are looking at the WALC model of Financial Regulations and amending to suit Sambourne

Action: Cllr Ward, Clerk

5. **Public Participation**

Planning: Cllr Kerridge reported that complaints had been received that planning notifications are not circulated to all interested parties. The following was agreed:

- A space on the notice board by the Green Dragon would be created, headlined ‘Planning Applications’
- Planning notifications will be displayed when they are received by the Clerk
- A notice will be displayed giving the link to the planning page on the Sambourne website.

Action: Clerk

Coughton Wood: The wood, planted by Felix Dennis, was the subject of much praise and appreciation.

Finger post at Middletown: Wayne offered to paint the post with the appropriate primer and paint. The Chairman accepted the offer and said that he would undertake to paint the lettering on the finger if needed.

Action: Chairman, Wayne

6. **Traffic and Speed limits**

Data will be available from the 5 collection points by 14th November 2011. It is hoped that the data will support our wish for a 20 mph limit around the Green.

Action: Chairman

7. **Progress to Parish Plan**

Seven parishioners have agreed to support the Parish Plan. Unfortunately the application for grant funding was not successful but it was agreed that a meeting would be held to start work on the Plan.

Action: Chairman and Committee

8. **Tree Maintenance**

Following the recommendations in the arboricultural report (April 2010), it is now time to consider further action:

Inspection of the horse chestnut on the Green (with the circular seat): This is now due and it was agreed that a quote be obtained. If the quote is up to £100 then authorisation was given to proceed.

Future work: It was agreed that the remainder of the work specified in the report would be carried out biennially.

Additional oak on recreation ground: maintenance work was recommended but is optional. It was agreed that an inspection would take place in 3 year's time.

Action: Cllr Jones

9. **Proposed Celebrations for Queen's Diamond Jubilee**

The Parish Council will co-ordinate celebrations but will need to know who and which organisations are involved. This will be discussed at the January meeting.

Action: Chairman

10. **Community Links Transport Scheme**

It was reported that SDC are withdrawing the funding to support the Scheme. The Chairman volunteered to contact Darren Webb to find out:

- a) how many people in Sambourne access this Scheme
- b) What does SDC want from the Parish Council

Action: Chairman

11. **Troy Industrial Estate – Proposal for Development**

Four proposals had been received concerning development at the Troy Industrial Estate. It was considered that further detailed information was required in order for the parish council to discuss the matter more fully. If, after further discussion, it was felt that a meeting should be arranged this would be actioned. The Clerk was asked to request the information.

Action: Chairman, Clerk

12. **Accounts**

The following cheques were signed:

Clement Keys	Audit fee	£144.00
Berkeley Gardening Club	Polyanthus plants x 3	12.00
Stratford District Council	Processing of questionnaires	£429.00
Clerk	Salary and expenses	£360.30
HMRC	Tax – Clerk's salary	76.60
C Clews	Website domain expenses	15.56
	Poppy wreath	17.50
	Printing of Troy proposal	2.10
	Postage	1.52
	Total:	36.68
Coughton with Sambourne	The Link	£100.00

13. **Planning**

New Applications made since last meeting:

11/02044/EXT	The Nook, Perrymill Lane Mrs J Kerridge	Extension of time for erection of replacement dwelling	No objections
11/01284/FUL	Hayden Way House, Coughton Dr Ian Williams	Two storey side extension and erection of double garage	

Results of Planning since last meeting:

11/01463/FUL	Harcros Timber, The Slough	Addition of razor wire (retrospective)	Granted 08/09/2011
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14. **Correspondence.**

Invitation received from SDC to attend an evening to celebrate the Queen's Diamond Jubilee. Unfortunately nobody was able to attend.

15. **Chairman's business**

Data Protection: It was noted that the Parish Council should be registered for data protection. The Clerk was asked to action this.

Deeds to the recreation ground: The Clerk was asked to locate these.

Action: Clerk

16. **Any other business**

- 1) Cllr Shaw asked the Parish Council for a contribution to the cost of producing The Link. This was agreed and a cheque for £100 was signed.
- 2) Cllr Rickhards gave a brief headline of WCC proposals in the area.
- 3) Cllr Shaw reported that the sets on the far corner of the Green were broken. The Chairman agreed to report this to WCC

Action: Chairman

17. **Dates of next meetings**

Monday 9 th January 2012 at 7.45 pm Monday 5 th March 2012 at 7.45 pm
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