

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

01527 853844

Clerk: Teresa Murphy

01789 778009

Minutes of the Parish Council meeting held on Monday 7th July 2014

Present:

Cllr Chris Clews	Chairman
Cllr David Shaw	
Cllr Roy Davies	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Justin Kerridge	Stratford District Council
Teresa Murphy	Clerk

There were 9 parishioners present.

1. **Apologies**: Cllr Phil Jones, Cllr Pete Joynes

2. **Disclosure of Interest**: It was noted tht Cllr David Shaw, as Chairman of Sambourne Trust, had an interest in Agenda item 6.

3. **Minutes of the last meeting**

The minutes of the meeting held on 12th May 2014 were agreed and signed.

4. **Matters arising from the minutes**

Middletown Lane Grass Verge: Due to the absence of Cllr Jones it was agreed to carry this matter forward.

Village Newcomers Pack: The final edit has now been completed. It will now be printed, laminated and be ready for distribution to newcomers to the village.

Model Standing Orders: The document has now been finalised and a copy to be e-mailed to each Councillor and the Clerk.

Action: Chairman

For Sale signs – Chestnut Court: Cllr Kerridge reported that the signs had now been removed.

Flooding on Oak Tree Lane: It was agreed that the Chairman would compile a list of maintenance issues, such as flooding, blocked gullies, broken paving slabs etc. This list will then be sent to John Brown of WCC Highways for action. The Chairman asked for details of any concerns to be forwarded to him.

Action: Chairman

Emergency Plan: The draft plan has been circulated for comment. Once completed it will be bound and distributed.

Action: Chairman

Parish Plan: Graham Birley reported that the Parish Plan had been re-submitted to SDC on 30th June 2014. It is hopeful that the Plan will be approved at the Cabinet meeting in September.

Restoration of the War Memorial: The 50% grant from the War Memorials Trust has now been received. Thanks were again expressed to Cllr Roy Davies for his dedication to this project.

Middletown Lane Pull-in: This clearing work will be added to the list to be sent to WCC.

5. Public Participation

Proposed Auction of Wren's Nest: Residents who live at Warren Farm expressed concern about possible future planning applications at this property. Astwood Bank Cricket Club had recently shown interest in developing agricultural buildings on this land but to date no planning application has been submitted. It is likely that the Parish Council would continue to oppose any such planning if it were to be submitted.

HGV's in Green Lane: It was noted that HGV's regularly used Green Lane and often become stuck in the narrow lane. The signs need to be kept clear and this to be added to the list for John Brown.

Car Park at Wood Terrace: The car park needs to be cleared - SDC to be asked to carry out this work. Subsequently it will be added to Mr Gibbs' work plan to ensure the area stays clear.

Perrymill Lane footpath: It has been confirmed that the footpath will be 1.5 m wide and should be completed this year.

SDC Planning Training Sessions: Cllr Kerridge highlighted the training sessions on planning procedures that will be taking place and encouraged Councillors to take part. He will forward to relevant e-mail to the Chairman.

Action: Cllr Kerridge, Clerk

6. Sambourne Trust – Requirement of Housing Needs Survey

Sambourne Trust has received an Agreement from SDC concerning a grant towards the construction of additional affordable housing. Before this can proceed there is a requirement for a Housing Needs Survey, which is normally initiated by the Parish Council. This is a matter that needs to go to vote and, due to the fact that there were two absentees, it was agreed to delay until the September meeting when it is hoped all Councillors will be present.

Action: Clerk

7. Scheme to improve Broadband Provision

Cllr Rickhards reported that more Government money has been given to WCC for superfast broadband and the intention is that 95% of properties in Warwickshire will have superfast broadband by 2017. It was agreed that Sambourne should be more proactive in highlighting its needs and several suggestions were made:

- The possibility of a survey of all properties asking for details of their broadband speed, stressing the importance of taking a stronger role in the bid for funding.
- Asking for advice from somebody directly involved with the initiative and highlighting the plight of Sambourne.

Cllr Rickhards agreed to find out the name of a contact at WCC. The Chairman will then contact him for advice on the way forward.

Action: Cllr Rickhards, Chairman

Accounts

The following cheques were signed:

Coughton PCC	Room Hire	70.00
Studley PC	Bulky Waste	120.00
Clerk	Salary and expenses	391.32
HMRC	Clerk's Tax	84.80
C Clews	Website expenses	9.58
J Kerridge	The Voice	30.00

Planning

Results of Planning Applications since the Last Meeting

14/00836/FUL	Elmcote, Node Hill	Proposed widening of vehicular access	Refusal 20/05/2014
--------------	--------------------	---------------------------------------	-----------------------

New Applications since the Last Meeting

14/01591/FUL	D McMullen Perrymill Farm	Conversion of barn and stables to create 2 dwellings	No objections
14/00576/OUT	Land at Sernal Ash, Bromsgrove Road	Erection of 30 dwellings and infrastructure	

Chairman's Business

Studley Car Boot Sale: The Car Boot Sale had got off to a bad start with traffic problems. Mrs Quinney was aware of the problem and had sent an email apologising for the trouble caused and would endeavour to ensure this will not happen again. Subsequent Boot Sales have been much improved.

MiniFest: The MiniFest had been a great success. However, it was unfortunate that an act of vandalism had taken place on the Sunday evening. If anyone has information about wheelie bins being tipped up please let a member of the Parish Council know.

Any other Business

Vandalism: It was reported that a car was vandalised outside one of the Sambourne Trust Cottages.

Grass Cutting: It was noted that the verges were high in Sambourne Lane. It was also reported that the verge at the entrance to Warren Farm was waist high – making visibility difficult. WCC has reduced the frequency of cuts and Cllr Rickhards was asked to find out which verges were to be cut and when.

Action: Cllr Rickhards

Recreation Ground: The grass footpaths need cutting back. It was agreed that Mr Gibbs should be asked to add this to his schedule. The Clerk was asked to write to Mr Gibbs and ask him to liaise with Geoff Smith about this work.

Action: Clerk

Road signs near Cricket Club: These are standing at odd angles – to be added to the list for WCC.

Dates of Next Meetings:

Monday 15th September 2014 at 7.45 pm
Monday 3rd November 2014 at 7.45 pm