

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

01527 853844

Clerk: Teresa Murphy

01789 778009

Minutes of Parish Council Meeting held on Monday 9th January 2012 at 7.45 pm

Present:

Cllr Chris Clews

Chairman

Cllr David Shaw

Cllr Willis Ward

Cllr Geoff Smith

Cllr Justin Kerridge

Stratford District Council

Cllr Clive Rickhards

Warwickshire County Council

Teresa Murphy

Clerk

There were 3 parishioners present

1. **Apologies** : None
2. **Disclosure of Interest** : None
3. **Minutes of the last meeting**

The minutes of the meeting held on 7th November 2011 were agreed and signed by the Chairman

4. **Matters arising from the minutes**

Mr Archer's field: the shrubs have been ordered and will be planted when they arrive.

Action: Cllr Ward

Neighbourhood Watch: Cllr Shaw confirmed that he had acquired more NW packs and these are being distributed.

Stream by railings in Whitemoor Lane: Cllr Rickhards confirmed that repair work was in the pipeline.

Waste facilities: A letter has been received from Studley Parish Council concerning the bulky waste collection that they currently provide. Studley PC currently pays £400 per month for this service and it was suggested that Sambourne makes a contribution towards the cost. It was agreed that the sum of £40 per month be paid to Studley Parish Council. This would enable parishioners of Sambourne to have approved use of the facility. It was agreed that further publicity is needed – maybe in the form of a press release. The clerk was asked to write to Studley Parish Council and outline our proposals.

Action: Clerk

Flagpole: The decision was made to go ahead with the purchase of a flagpole. Cllr Smith was asked to investigate different styles and circulate the documentation. Agreement was given for the flagpole to be purchased.

Action: Cllr Smith

Broadband: Cllr Kerridge reported that SDC had agreed that the broadband in all villages would be looked at.

Ongoing

Internal control : Accounts: A draft copy of the Financial Regulations had been prepared. This would be looked at in more depth and discussed at the next meeting.

Action: All

Finger post at Middletown: The painting will take place when the weather is more clement.

Carried forward

Tree Maintenance: Ken Simons from WCC has carried out a survey of the horse chestnut on the Green. He reported that there has been no material change since April 2010. The next survey is due in 2013. An invoice for £90 will be received in due course.

Celebrations for Diamond Jubilee: All in hand. It was noted that the Parish Council would be willing to help in any capacity.

Community Links Transport Scheme: There are 16 Sambourne parishioners registered on the scheme – 2 of these occasionally/regularly use the transport. Cllr Shaw was asked to publish details of the Scheme in the Link. The Chairman agreed to find out what transport facilities there are in Sambourne.

Action: Chairman, Cllr Shaw

Troy Industrial Estate: Cllr Jones reported that he had spoken to Andrew Murphy to suggest a meeting to discuss the options. Mr Murphy suggested that the meeting would be arranged after he had attended a planning meeting at SDC.

5. Public Participation

Kate Cooke raised the question of street lighting in the village. This question had been raised on several occasions in the past and the consensus had been that people in Sambourne were not in favour of street lighting.

6. Traffic and Speed Limits

The Chairman reported that Caroline Burrows from WCC had visited Sambourne as a result of the data taken by WCC in Middletown Lane. The Chairman felt that the situation was not fully understood by Ms Burrows and he has e-mailed Johathan Simpkins and Mr Zahawi with his concerns. Cllr Rickhards agreed to take the matter further with WCC.

Action: Chairman, Cllr Rickhards

7. Progress to Parish Plan

Two excellent meetings have been held to date. Many issues were discussed, eg traffic and speeding, amenities, planning and bio-diversity. Documents will be put on a link from the website – comments can be made and the documents updated. The next meeting will be held on Wednesday 11th January 2012.

8. Deeds to Parish Council owned land

The clerk confirmed that these documents are in place and accessible for reference.

9. Grass cutting contract

It was agreed that the contract would be offered to Mr Gibbs for the period 1st April 2012 – 31st March 2013. The clerk will ask Mr Gibbs for itemised invoices to be presented before each meeting of the Parish Council.

Action: Clerk

10. Precept for 2012/13

After discussion it was agreed that no increase would be asked for. The precept will stand at £8647.00 per annum. The Clerk was asked to return the appropriate documents to SDC.

Action: Clerk

11. Accounts

The following cheques were signed:

Information Commissioners Office	Data Protection Register	£35.00
J R Gibbs	Grass Cutting	£824.00
Open Spaces Society	Subscription	£40.00
WCC	Speed Surveys	£553.37
Clerk	Salary and expenses	£361.30
HMRC	Clerk's Tax	£76.60
C Clews	Website expenses	£9.58

The Parish Council carried out a mid-term audit of the accounts. It was confirmed that receipts and payments were in order.

Planning

Results of Planning Applications made since last meeting:

11/02044/EXT	The Nook, Perry Mill Lane Mrs J Kerridge	Extension of time for erection of replacement dwelling	Approved 30 th November 2011
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Correspondence

Waste Core Strategy Consultation document – for circulation

Chairmans Business: None

AOB: None

Dates of next meetings

Monday 5th March 2012	Parish Council Meeting	7.45 pm
Monday 14 th May 2012	Annual Parish Assembly	7.15 pm
Monday 14 th May 2012	Annual Meeting	7.30 pm
Monday 14 th May 2012	Parish Council Meeting	7.45 pm