

**SAMBOURNE PARISH COUNCIL**  
**www.sambourne.org.uk**

**Chairman: Cllr Chris Clews**  
**Clerk: Teresa Murphy**

**01527 853844**  
**01789 778009**

Minutes of Parish Council Meeting held on Monday 14<sup>th</sup> May 2012 at 7.45 pm

**Present:**

Cllr Chris Clews	Chairman
Cllr Phil Jones	
Cllr David Shaw	
Cllr Willis Ward	
Cllr Geoff Smith	
Cllr Clive Rickhards	Warwickshire County Council
Teresa Murphy	Clerk

There were 10 parishioners present

1. **Apologies** : Cllr Justin Kerridge (SDC)
2. **Disclosure of Interest** : None
3. **Minutes of the last meeting**

The minutes of the meeting held on 5<sup>th</sup> March 2012 were agreed and signed by the Chairman.

4. **Matters Arising**

***Flagpole:*** Costs for fixing the base in place on the Green are still being sought. To be carried forward.

**Action:** Cllr Smith

***Financial regulations:*** To be deferred

***Community links:*** The list of community transport schemes in Sambourne has been put on the notice boards.

***Traffic and Speed Limits:*** Cllr Rickhards has an appointment with the portfolio holder, Peter Butlin, on 15<sup>th</sup> May 2012. The Chairman will meet with Cllr Rickhards after that date.

**Action:** Chairman

***Core Strategy:*** The Chairman, Cllr Jones and Cllr Ward attended a meeting at Studley Village Hall. Paul Harris from SDC presented the District Council's responses to the Core Strategy. It was recommended that Sambourne works with Studley Parish Council on the implications of the Strategy.

**Action:** Chairman

**Grass cutting contract – SDC:** The Clerk confirmed that the additional money requested from SDC had been received.

**Tree maintenance:** Cllr Jones had received a verbal report from Ken Simons, the County Forestry Officer. The observation was that the trees were in good condition and, provided the village does not experience an extreme weather event, he advises re-inspection of the original trees in 2015. The written report is awaited.

**Waiting restrictions – Studley car boot sale:** Cllr Rickhards reported that ‘No waiting at any time’ signs would be displayed from the end of May.

**Pot holes** – The Chairman reported that the pot holes on Jill Lane and Oak Tree Lane had been mended.

5. **Public Participation** : Nothing reported

#### 6. **Traffic and Speed Limits**

The Chairman reported that he would make an appointment with Cllr Rickhards to hand a copy of the Traffic Survey to Nadim Zahawi.

**Action:** Chairman, Cllr Rickhards

#### 7. **Progress to Parish Plan**

The Parish Plan will be launched on 26<sup>th</sup> May 2012, with a presentation at the Village Hall from 10.00 am onwards. The Plan is a culmination of the views and aspirations of the people of Sambourne, based on results from the questionnaire. A copy of the draft Plan will be put on the website.

#### 8. **Diamond Jubilee**

Kate Cooke reported on the progress of the celebrations for the Jubilee. Bunting etc has been purchased and fliers have gone out to all households. There will be a Royal Picnic on the Green on Sunday 3<sup>rd</sup> June, with activities for all. The Parish Council gave formal permission for use of The Green. It was agreed that expenses, up to the value of £50, would be reimbursed by the Parish Council on production of receipts.

**Action:** Kate Cooke

#### **Accounts**

***The following cheques were raised:***

Studley Parish Council	Bulky Waste Collection	80.00
WALC	Subscription	253.00
AON	Insurance	622.37
Clerk	Salary and expenses	363.00
HMRC	Tax (Clerk)	76.60
C Clews	Website/expenses	22.88

**Assets Register:** It was agreed that an Assets Register would be compiled. The value of fixed assets needs to be included in the Annual Accounts before they are submitted to the external Auditor. The Clerk was asked to look at paperwork relating to the Green and Recreation Ground. A list of the items detailed in the insurance policy will also be circulated. It was agreed that the Assets Register would be presented at the meeting on 2<sup>nd</sup> July 2012.

**Action:** Clerk, All Parish Councillors

**Planning**

**RESULTS OF APPLICATIONS MADE SINCE LAST MEETING**

12/00296/FUL	Mr Cockayne	Palea, The Slough	Single storey extension	Granted 03/05/2012
11/02551/FUL	Mr N Moon	Lynwood, Perry Mill Lane	Demolition of garage and erection of rear, side and front extensions	Granted 03/05/2012

**NEW APPLICATIONS MADE SINCE THE LAST MEETING**

12/00527/FUL	Mr R Green	Glebe Farm, Whitmoore Lane	Demolition of stable and barns	Granted 01/05/2012
12/00572/FUL	Mr Singh	Pooks Hill	Alterations and construction of 4 bay garage	No objections

**Chairman's Business**

- 1) It was reported that David Shaw has been reappointed to the board of the Sambourne Trust.
- 2) Congratulations on 'Shakespeare on the Green', which was a brilliant occasion.
- 3) Clarification is needed on whether there are sufficient 30 mph repeater signs in Sambourne. **Action:** Cllr Rickhards
- 4) It was reported that from the financial year 12/13 small parish councils would not be required to pay auditor's fees.

**Any other Business**

Cllr Willis Ward informed the Council that he wishes to step down from his role as Parish Councillor. It was with regret that the resignation was accepted. The Clerk was asked to start the process of advertising for a new Councillor.

**Dates of next meetings**

<p><b>Monday 2<sup>nd</sup> July 2012 at 7.45 pm</b>  <b>Monday 10<sup>th</sup> September 2012 at 7.45</b></p>
--