

SAMBOURNE PARISH COUNCIL

www.sambourne.org.uk

Chairman: Cllr Chris Clews

01527 853844

Clerk: Teresa Murphy

01789 778009

Minutes of Parish Council Meeting held on Monday 9th May 2011 at 8.00 pm

Present:

Cllr Chris Clews	Chairman
Cllr Phil Jones	
Cllr David Shaw	
Cllr Geoff Smith	
Cllr Clive Rickhards	Warwickshire County Council
Cllr Justin Kerridge	Stratford District Council
Teresa Murphy	Clerk

There were 8 parishioners present

1. **Apologies** : Cllr Willis Ward
2. **Disclosure of Interest** : None
3. **Minutes of the last meeting**

The minutes of the meeting held on 7th March 2011 were agreed and signed by the Chairman.

4. **Matters arising from the minutes**

Mr Archer's field: It was agreed that Cllr Smith would talk to Mr Archer and let him know that, when appropriate, we would arrange for the vegetation to be cleared.

Action: Cllr Smith

Neighbourhood Watch: The Chairman has contacted John Chilton. **Ongoing.**

Stream by railings in Whitemoor Lane: Cllr Rickhards to keep the Parish Council informed about remedial work to be carried out.

Action: Cllr Rickhards

War Memorial: The Chairman has asked the contractors what chemicals should be used for cleaning the Memorial. Pressure washing was not recommended as it is likely there could be soft spots, caused by erosion. The contractors use neat bleach, but the Chairman suggested we did not use this. He will contact Adam Quinney in the next couple of months and suggest we use reduced pressure and a detergent.

Action: Chairman

Royal Wedding Celebrations: The Celebrations were a great success. In the event it was not necessary to acquire insurance. The road was closed and made safe and the band had an appropriate place to play. The Chairman will put photos of the Celebration on the website.

Action: Chairman

Speed Limit Review: Dealt with under item 7 on the agenda

HMRC guidance: Dealt with under item 9 on the agenda

Bulbs: Cllr and Mrs Jones have done some research on planting. The recommendation is against planting garden flower bulbs as it is not conducive to biodiversity and could suppress natural plants. It was decided that it was not a good idea to plant the verges but we could concentrate on the wild area behind the picket fence on Middletown Lane. The thistles need to be dealt with and then wild flower seed could be planted.

Action: Cllr Jones

5. Public Participation

Permission was asked to use the recreation ground for the Mini-Fest. This was granted and Cllr Smith was asked to speak to Mr Gibbs and arrange for the grass to be cut a couple of days prior to the Mini Fest.

Action: Cllr Smith

6. Grass cutting contract

- 1) A letter had been received from SDC informing us that they will be funding the Parish Council for five cuts per year. This will result in a small loss of revenue.
- 2) It was agreed that it would be helpful if Mr Gibbs would invoice every two months – the invoice to coincide with the bi-monthly Parish Council meeting.
- 3) It was also agreed that Mr Gibbs would be asked to re-quote for ‘weeding and feeding’ the Green. If the quote was under £150 he should be asked to proceed.

Action: Clerk

7. Traffic and Speed Limits – Meeting with Traffic Group and County Councillor, 21st March 2011

A meeting was held with Traffic Group and Cllr Rickhards on 21st March 2011. The purpose of the meeting was to review the situation in Sambourne regarding the speed limit review scheme. Data was presented from recent measurements of traffic flow/speeds taken by WCC in Sambourne Lane and in Perrymill Lane. The residents of Sambourne feel very strongly about the volume of speeding traffic in Sambourne and agree that action is needed to reduce the dangerous situation. The PC will seek publicity for the situation in the village by inviting the attention of the media. It was suggested that a public meeting for the people of Sambourne be organised, to which the press would be invited.

It was agreed that:

- 1) a petition could be drawn up and signatures taken at the Mini Fest.
- 2) Children using the bus stop for school journeys in the mornings could be counted.

Action: Chairman, Cllr Smith

8. Analysis of Parish Survey

150 of the 300 surveys circulated have been returned. The next step is to have them analysed. The cost of the analysis by Simon Purfield would be £332. There was a suggestion by Diane Lodge that University students may be interested in undertaking the analysis. She was asked to investigate.

Action: Diane Lodge

9. Employment Procedure of Parish Council Clerk

Under new regulations the Parish Council would have to register with HMRC as an employer and the Clerk as employee. HMRC have been contacted and the Chairman is awaiting the relevant forms.

Action: Chairman, Clerk

10. Accounts:

The following cheques were signed:

AON	Insurance annual charge	603.24
WALC	Subscription	241.00
Chairman	Web charges	23.38
Clerk	Salary and expenses	424.42

10. Planning

Results of planning since last meeting:

11/00104/FUL	Mr A Quinney Reins Farm	Erection of steel building for livestock	Permission with conditions 23 rd March 2011
--------------	----------------------------	--	---

New applications made since last meeting:

11/00544/FUL	Allely Holdings, The Slough	Demolition of existing workshop and erection of storage warehouse	Objections
11/00667/LDE	Mr and Mrs Walters Brickyard Lane	Use of land as car workshop and car repairs	
11/00854/AGNOT	Sir Thomas White Charity, Sambourne Hall Farm	Proposed erection of steel portal framed agricultural building	

13. Chairman's Business

Use of Redditch Household Waste facility: The Chairman asked Cllr Rickhards to explore the possibility of Sambourne residents being allowed to use this facility. Cllr Rickhards agreed to do this but informed the PC that there was a bulky waste collection in the car park in Studley of the first Saturday of every month. The Chairman would advertise this on the website and the Clerk was asked to put a notice on the boards.

Action: Cllr Rickhards, Chairman, Clerk

Queen's Diamond Jubilee : 2 – 5th June 2012: It was agreed that a Celebration should be arranged. Chris Oliver and Sue Summers would be willing to take on the organisation. They were asked to contact the Chairman nearer to the time.

Flagpole: Cllr Smith was asked to research the cost of a flag pole. Cllr Kerridge would investigate the possibility of acquiring one from SDC.

Action: Cllr Smith, Cllr Kerridge

Information sheet for new residents: It was agreed that this would be very useful. The Chairman would circulate the Parish Councillors with the information

Action: Chairman

Date of next meeting:

<p style="text-align: center;">Monday 4th July 2011 at 7.45 pm Monday 5th September 2011 at 7.45 pm</p>
