

AGENDA

Date: Tuesday 10th March 2026
Time: 7:00 pm in the Parish Room

To all Members of the Parish Council
2nd March 2026

You are hereby summoned to attend a Meeting of the Parish Council to be held on Tuesday 10th March 2026 at 7.00 pm to transact the following business.

Teresa Murphy
Clerk to the Parish Council
www.sambourneparish.org.uk

AGENDA

- 1. Apologies**
- 2. Disclosures of Interest**
- 3. To approve the Minutes of the meeting held on 13th January 2026.**
- 4. Matters arising from the Minutes of the meeting held on 13th January 2026**

Review of Actions from the Meeting

Minute	Name(s)	Action
4	Cllr Cooper	Safety at Hangingswell Corner
4	Chairman	Location of notice board
4	Chairman	Letter to McDonalds
4	Cllr Cooper, Chairman	Vehicle Activated Signs/Road Markings
4	Chairman/Ongoing	Church repairs
4	Cllr Cooper	Thundering Brook corner
5	Clerk	Community Assets – Parish Assembly Agenda
6	Cllr Jackson	Liaise re sourcing of replacement bench
7	Chairman, Clerk	Source litter picking equipment, Poster
8	Clerk	Annual Parish Assembly – March Agenda
9	All. Ongoing	Subjects for discussion at next meeting
11	Clerk	Submit Unity Bank Mandates

- 5. Annual Parish Assembly – Invitation to groups/speakers** D/A
- 6. Statement of Internal Control - Clerk** A
- 7. Risk Assessments to review/update:** D/A
- I. RA3.1 Bus Shelter
 - II. RA5.1 Litter bins/dog waste bins/grit boxes
 - III. RA9.1 Pavements
- 8. Policies to review/update** D/A
- I. Sickness Absence Policy
 - II. Health and Safety Policy
- 9. Accounts:** D/A
- I. Budget Update – 10/03/2026
 - II. Bank Reconciliations for January/February 2026
 - III. List of financial transactions from 13/01/2026 -10/03/2026
- 10. Planning** D/A
- 11. Correspondence**
- 12. Public Participation:** If you have an item that you would like the Council to consider, please either:
- I. email the clerk at clerk.sambournepc@aol.com; or
 - II. Contact a councillor direct, either in person or by email. A list of the councillors' email addresses can be found on the website: www.sambourneparish.org.uk
 - II. We ask that the item be raised by 16:00 on Friday 6th March 2026

13. Chairman's Business

14. Date of Next Meetings:

Tuesday 12th May 2026	Annual Meeting	7:00 pm
Tuesday 12th May 2026	Parish Council Meeting	7:30 pm
Tuesday 19th May 2026	Annual Parish Assembly	7:00 pm

To visit our Parish Council website, scan the QR code below:



I – Information

D – Discussion

A - Agreement